

Chief of Staff Intern (m/f/d)

Mitarbeitende im Praktikum / Studentenjob, Vollzeit · Hamburg

ABOUT RUBARB AND THE ROLE

rubarb is a fast-growing start-up in the booming financial industry based in Hamburg. With a team of exceptional people, we help consumers to have more money at the end of each month. In November 2020 we went live with our easy-to-use app, offering users the opportunity to define their financial dreams.

Users can easily save money through round-ups, savings plans or one time pay-ins for each of these dreams. Their savings are automatically invested into globally diversified sustainable ETF portfolios. rubarb also helps users save up to €500 annually per large bill by automatically changing providers for e.g. energy contracts to the best offer each year again and again.

Are you as enthusiastic about building something meaningful as we are? Do you enjoy a fast-paced environment with quick decision-making processes and have a preference for action yourself? If you are curious to experience the scaling phase of a startup first-hand, this could be just the right opportunity for you. You will get the chance to significantly contribute to building and growing rubarb with a focus on strategy, investor relations and partnerships.

YOUR RESPONSIBILITIES

As Chief of Staff Intern to the CEO, you will work alongside rubarb co-founder Fabian and support him in operational as well as strategic questions of our business. Specifically, you will be involved in everything around investor and partnership relations as well as special projects.

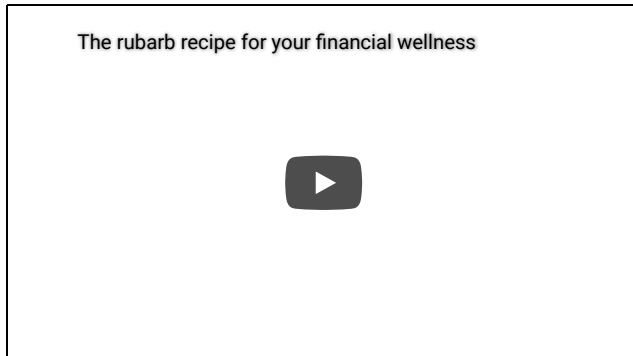
- You will plan, coordinate and implement your own projects, such as identifying, pitching and onboarding new partners, but also special projects as required
- You will support with the navigation of fundraising processes and investor relations by, for instance, conducting market research, preparing reports and pitch presentations
- You will carry out data analyses, providing valuable insights to internal as well as external stakeholders
- You will develop financial plans and scenarios and derive budget plans from them
- You will support the entire management team with a variety of ad-hoc organisational and administrative tasks

YOUR PROFILE

- You are a matriculated bachelor or master student in business or law studies, economics or a comparable field at a leading university
- You have previous practical internship or working student experience working in a fast-paced environment, ideally in the fields of business development or consulting
- You are proactive and you like to get things done whilst upholding high standards
- You possess very good analytical as well as conceptual skills and are curious to learn new things
- You are not afraid to say "I don't know" and thus are willing to learn
- You possess very good English skills, German is a plus
- Last but not least, you have a sense of humour, a positive outlook on life, and you love working on something meaningful with a team of many highly ambitious and smart people



- You will be part of an experienced, international and open-minded team with an ego-free culture
- We offer flexible working hours and the possibility to decide when to work at the office or from home
- Our office is bright and spacious in the heart of Hamburg with ideal public transport connections
- Benefit from a variety of employee discounts with Corporate Benefits incl. gym offerings such as Urban Sports Club, Fitness First or FitX
- We regularly organize team events, offer free drinks (water, soft drinks, coffee, beer) and - of course - the obligatory foosball table as well as a fruit basket
- And if things get really wild, one of the founders even bakes a rhubarb crumble cake...



To learn more about rhubarb follow us on [LinkedIn](#), [Facebook](#), [Instagram](#), and [TikTok](#). You can also find us on [glassdoor](#) and [Kununu](#).

Sounds exciting? Then we are looking forward to hearing from you!

PS.: When submitting your application, please let us know the duration of your internship, the starting date and whether it's voluntary or mandatory one.

rubarb is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees regardless of race, national origin, color, ancestry, religion, sex, sexual orientation, gender identity age, marital status, disability, or age.

Jetzt bewerben